

Draft
FLETCHER ATV COMMITTEE
REGULAR MEETING
January 30, 2024

PRESENT

COMMITTEE MEMBERS:

Jennifer Getty, Sandy Mayotte, Mike Wells, Pam Farmer, Richard Amato, Larry Cota

FACILITATOR:

Bruce Douglas

OTHERS PRESENT:

Pam Jedlicka, Kelly Cummings, Keith Donahue, Caitlyn Brace, Theresa Blake, Jeff Wells

AGENDA:

- 1. Agenda**
 - 2. Role of Facilitator**
 - 3. Public Comment Period**
 - 4. Define all areas the Committee will research**
 - 5. Definition of an ATV (as it will pertain to the proposal)**
 - 6. Review of existing state and local laws for ATV's on public roads**
 - 7. Decide on tasks to complete before the next meeting**
 - 8. Other Business**
 - 9. Set the next meeting date and time**
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- 1. Call to order and Agenda** - Co-Chair Jennifer Getty called the meeting to order at 6:35 p.m.
No changes needed on the agenda.
- 2. Role of Facilitator** – B. Douglas had a handout that lists the roles of the facilitator. He reviewed with the committee and asked if anyone wanted to change or add anything. S. Mayotte asked to add that the facilitator remain neutral. Guidelines were also reviewed and agreed upon by all members. It was decided by all that meetings will be held to a two-hour time limit with flexibility if needed.
- 3. Public Comment Period** – The Committee asked the public if they had any questions or concerns that they would like the Committee to research and include in their final presentation. T. Blake asked if the Committee members could introduce themselves. P. Jedlicka asked if the meetings can be posted in other places. The agendas are currently posted on the Town website, the Fletcher General Store and the Fletcher school. In the future, the meeting warning will be shared on the Facebook

Fletcher Folk Page. B. Douglas is going to talk with Aimee Tinker to get more information on using the Town's email mailing list to get information out to residents.

There was a lot of discussion on how the questions and or concerns will be handled and shared. The committee will create a spreadsheet that all submissions will be listed on and this will be a working document. When the minutes from each meeting are posted, the spreadsheet will also be posted. J. Getty is going to check with VT League of Cities and Towns to find out if there are any legal issues with sharing the names of residents who submit questions.

It was also discussed that the Committee meetings will be recorded either via a zoom meeting recording or a voice recorder to assist with creating the minutes accurately. B. Douglas is going to look into setting up a zoom meeting for recording purposes.

Due to the amount of time the public comment agenda item lasted, it was decided that the public comment period going forward will be limited to 15 minutes. There are other ways to submit questions and concerns so this time frame should be ample.

4. **Define all areas the Committee will research** – discussion was held briefly to look at possible research topics. Other than the most obvious – Safety, Financials, Enforcement, Town Liability- it was decided that the other topics will be added to this list as the questions and concerns are reviewed.
5. **Definition of an ATV (as it will pertain to the proposal)** – the Committee reviewed the definition of an ATV as stated by the State of Vermont.
6. **Review of existing state and local laws for ATV's on public roads** – the Committee decided to move this agenda item to the next meeting as the State of Vermont just recently updated it's Statutes and the ATV manual for 2024 and all Committee members need the updated Statues for accuracy. J. Getty is going to save the updated versions as a PDF and e-mail them to the Committee members.
7. **Decide on tasks to complete before the next meeting** – the following tasks are to be completed for the next meeting:

B. Douglas will check with Aimee Tinker regarding the Zoom option for recording meetings.

B. Douglas will also check to see if we have access to the mailing list to get information out to residents.

B. Douglas will also find out if the meeting agendas can be posted on the Town's main webpage for better visibility.

J. Getty is going to create the PDF versions of the new statues and email to the committee along with the open meeting law requirements.

J. Getty will also check with VLCT regarding name anonymity.

J. Getty will attend the next Select Board meeting and request the mailing of a postcard letting residents know about the option for the mailing list and the ATV email address.

8. **Other Business** – no other business

9. **Set the next meeting date and time** – the next meeting is set for **Tuesday, February 13, 2024** at 6:30pm. The committee created the agenda for the next meeting. J. Getty will send to Aimee Tinker to post.

Meeting adjourned at 8:34pm.
