

**Town of Fletcher – Select Board Meeting**  
**Link: <https://tinyurl.com/fletchersbmeeting> Password: 330460**  
**Monday, March 15, 2021**  
**Meeting Minutes**

**Virtually Present**

**Members:** Jon Bondy (Chair), Rich Bidwell, Bruce Douglas, and Matt Gillilan.

**Guests:** Pam Jedlicka, Sybil Jewell, Tara Sweet, Karrie Sweet (Town Clerk), Aimee Tinker (Assistant Town Clerk), and Rachael Wilson (Secretary).

**1) Call to Order:**

- a. Jon Bondy called the meeting to order at 7:02pm.

**2) Payroll and Accounts Payable:**

- a. Jon asked Aimee about the explanation of the differences in pay for Select Board members. Aimee explained that the amount for Matt Swartz was prorated to \$200 based on the number of months he was appointed to the Select Board. Jon and explained the warrants and the budget to Bruce. Aimee offered for Bruce to stop by and she can help explain things further. Jon explained the VLCT and Aimee explained that the Select Board handbook is available in the Town Office. Bruce added that he is signed up for a training and has looked at the other information as well. Rich suggested that Bruce read about the open meeting law. Bruce suggested adding an agenda item for public input or participation. Jon will add that item to the agenda. The Select Board approved the AP and the payroll orders.

**3) Board Business:**

- a. Chairman Selection: Rich nominated Jon Bondy for Chairman. The Select Board unanimously approved. The Secretary and Road Commissioner were appointed and remain Rachael Wilson (Secretary) and Matt Gillilan (Road Commissioner).
- b. The DRB asked that Janet Young and Terence Keating be reappointed to the DRB. The Select Board unanimously approved the appointment.
- c. The Town office heat pumps can be moved to the side (away from Shaw Road) to eliminate the snow load on them. Rich needs to get pricing. Rich will talk to Travis about different options and pricing.

**4) Road Report:**

- a. A window in the loader had to be replaced after it was broken by a stray stone. The dirt roads started to break up last week with the warm weather but froze up again. The Road Crew will have to put some stone down soon.
- b. Matt Gillilan and Norman talked about Summer project and timeline.
- c. Ed has a good idea for beaver mitigation. Matt Gillilan will follow up with him before the next meeting.

**5) Fletcher Fire Service Reimbursement Ordinance:**

- a. Jon sent the drafted ordinance to Chad (the Town's attorney); he added some minor changes to the document and Jon sent it out to the Select Board last Monday. Matt Swartz emailed Jon asking who would decide what is considered malicious intent and suggested adding the following wording, "as determined by the Select Board." The Select Board discussed and agreed adding the wording. Aimee asked if the Fire Departments had the burn permit information. If they do, it might avoid unnecessary responses in the event someone calls in a fire they think isn't permitted. Matt Gillilan said they do not have them right now. Matt Gillilan will contact Rick about alerting Cambridge and Fairfax Fire Departments when permits are issued. Bruce will reach out to Cambridge and Matt Gillilan will reach out to Fairfax.
- b. The Select Board discussed different scenarios when the ordinance would apply. Jon proposes adopting the ordinance with the wording Matt Swartz suggested. Bruce and Rich would like to warn the ordinance for the next meeting before adopting it tonight. The Select Board will warn in the ordinance for the next meeting.

**6) Other Board Business:**

- a. Annual list of maintenance events: The Select Board talked about creating a list of building maintenance needs for the Town Office and Town Garage. Rich will talk with Karrie and compile a list for the next meeting.

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- b. Letter to Pike: The Select Board was going to send a letter to Pike about their paving work, but they did not. The Select Board did decide in a past meeting that if they accept a future bid from Pike, a penalty clause will be added to the contract if work is not completed by an agreed upon date.
- c. Purchase order and bid policy: Matt Gillilan will draft these.
- d. Reclassification of the paved part of School Road: Matt Gilliam said he can email with Jim Cota and ask his opinion if the reclassification has the chance of being approved. Jon explained that the paved section is considered a class 3 road, but it is functioning as a class 2 without being eligible for the benefits of a class 2 road. Jon proposes the Select Board moves forward with the reclassification process. Matt Gillilan said he would like to have a conversation with Jim Cota first.
- e. In person or hybrid Select Board meetings: Rich asked to discuss a plan for returning to in person meetings or considering hybrid meetings. Jon mentioned waiting until June or July. The Select Board discussed the pros, cons, and different options for the Select Board meetings. Bruce and Matt Swartz also need the hybrid meeting so they can attend if they are away on business. Aimee pointed out that until something changes, only 5 people are allowed in the conference room at a time. Aimee suggested reaching out to Suzanne and Cheryl because they've held hybrid meetings before. Jon will look into technology.
- f. Residents of Metcalf Pond: The Select Board discussed if Metcalf Pond residents were mailed the letter regarding the Metcalf Pond access area use. Rachael pulled minutes from the 1/25/2021 meeting which stated that the letter was supposed to be mailed. Jon will email Karrie and Aimee for confirmation.
- g. The Select Board asked for public comment from attendees and no one had comments.

**7) Adjournment: 8:20pm**

**Upcoming Meetings:**

Select Board Meeting: April 5, 2021 at 7pm

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Jon Bondy, Chair

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Matt Gillilan

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Rich Bidwell

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Matthew Swartz

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Bruce Douglas