

**Town of Fletcher – Select Board**

<https://zoom.us/j/773096279?pwd=Y3JaV0pJOGQrUIZCTXRiNFILQU1HZz09>

**Password: 714111**

**Monday, July 20, 2020**

**Meeting Minutes**

**Virtually Present**

**Members:** Jon Bondy (Chair), Rich Bidwell, Christine E. Nilsen, and Jesse Wiens

**Guests:** Gupwell, Pam Jedlicka, Eva Gillilan, Trista Ringer, Rachael Scarpa (Secretary), Karrie Sweet (Town Clerk), Tara Sweet, Aimee Tinker (Assistant Town Clerk).

**1) Call to Order**

- a. Jon called the meeting to order at 7:02pm

**2) Board Business:**

- a. Grand List: The Select Board reviewed the Grand List. Jon walked the Select Board through the list and pointed out areas that are confusing due to the format of the report in NEMRC. The tax rate calculated is 0.8308; this is close to last year's rate. The Town Clerk asked the Select Board to approve the tax rate. Karrie, Aimee, and Amber reviewed the Grand List and advise that it is accurate. Jon asked for comment from Select Board members. The Select Board discussed the confusing format of the Grand List and decided that Jon will write an email to Ernie at NEMRC about their concerns.
  - i. The Select Board unanimously approved the tax rate as proposed by the Town Clerk.
- b. Orders: Jon, Rich, Christine and Jesse approved the orders.
- c. Town office heat pump: Aimee reported that there have been no problems with heat pump.
- d. New email system: Transition successful.

**3) Broadband Update:**

- i. Memorandum of Understanding: Paul Giuliani and Tim Nulty created the Memorandum of Understanding sent to Select Board for review. Jon and Jesse had the same feedback on the memorandum and sent it back to Paul and Tim for clarity about ownership of the infrastructure: Mansfield Community Fiber (MCF) would own infrastructure, but the town would have a lien on the infrastructure.
- ii. Northern Borders grant: No update, but we should hear back at end of July or early August.
- iii. State grants: Jesse has spoken with Clay Purvis about state grants. MCF would have to apply for the state grant. MCF said they will put in letter of intent by the deadline tomorrow.

**4) Public Comment:** Jesse asked if there was any public comment and explained how to use the hand raise function in a Zoom meeting.

- a. No public comment

**5) Executive Session:** Jon proposed that the Select Board go into executive session to discuss raises.

- a. The Select Board asked participants to disconnect from the virtual meeting and rejoin at 7:45pm.
- b. The Select Board went to executive session at 7:30pm
- c. End Executive Session at 7:45pm:
  - i. Salary discussions:
    1. In the absence of Matt Gillilan's input the Select Board agreed the Road Crew would receive the same raises as last year; if Matt provides a different recommendation, then salaries can be adjusted in the future.

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2. Aimee and Sybil to receive \$0.50 raises.
  3. Karrie to receive \$0.75 raise.
  - ii. The Select Board unanimously approved the above raises.
- 6) Roads:** Rich will reach out to Matt to get a list of things that Matt needs help with or things that should be completed. Rich will let the Select Board know so the Select Board can help.
- a. Pond Road: Resident expressed concerns about a blind hill on Pond Road. Norm is going to order blind driveway signs.
  - b. Task List: Rich explained that the Fairfax Town Garage has a whiteboard to track small, non-priority projects that need to be complete and suggested this might be a helpful tool for Fletcher's Road Crew.
- 7) Town Clerk Business:**
- a. Reappraisal Payments: Aimee explained that they set up a payment schedule for the reappraisers, and payment is to be sent the first of each month. Aimee requested that the Select Board give approval for Town Clerk to pay this invoice without the Select Board member orders approval at meetings. The Select Board agreed. The Select Board requested that the appraisers or listers give a report in writing each month.
- 8) Other Business:**
- a. Jesse will send out the Memorandum of Understanding to the Select Board to review before the next meeting, so they are prepared to sign.
  - b. Aimee reported that the primaries are going to be held at the Town Office. So far they have received 253 for absentee ballots. The primary election is August 11, 2020.
- 9) Adjournment:**
- a. Meeting adjourned at 8:15 pm

**Upcoming Meetings:**

Select Board Meeting: August 3, 2020 at 7pm

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Jon Bondy, Chair

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Christine E. Nilsen

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Rich Bidwell

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Jesse Wiens

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Matt Gillilan